

EU Customs High Level and Business Requirement BPM Report	REF: EU Customs High Level and Business Requirements BPM Report for Registration and Authorisation Data Management
Excise High Level and Business Requirements BPM Report for - Registration and Authorisation Data Management	
ANNEX 2: BUSINESS REQUIREMENTS	

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### Business Requirements

REQUIREMENT ID	REQUIREMENT NAME	REQUIREMENT DESCRIPTION
RAD_BUS_0001	Carry out corrective actions	The central ELO or liaison department must carry out any necessary corrective action without delay.
RAD_BUS_0002	Collect active records of Central Register	The Commission must collect active records of the Central Register.
RAD_BUS_0003	Extract the modifications applied to the Central Register	The Commission must extract the modifications applied to the Central Register.
RAD_BUS_0004	Extract the Statistical information from Central Register	The Commission must extract the statistical information from the Central Register.
RAD_BUS_0005	Forward notification of modification of the national register to the Commission	The central ELO or liaison department must forward notifications of any modifications of its national register to the Central Register at the latest on the activation date of the modification.
RAD_BUS_0006	Incorporate modifications received from the Central Register into the national register	The central ELO or liaison department must incorporate modifications that have been received from the Central Register, into its national register.
RAD_BUS_0007	Inform Economic Operator of how to make a Request for Correction	The Commission must inform the economic operator on how to make a request for a correction.
RAD_BUS_0008	Inform the Economic Operator of error on the Excise Number of the request	The Commission must inform the Economic Operator that in the request made there is no correspondence between the unique excise number submitted and the extract of the Central Register.
RAD_BUS_0009	Make a Request claiming that a Record relating to the Economic Operator's Authorisation is missing or is incorrect	The Economic Operator, when a record relating to his authorisation is missing or is incorrect, must make a request claiming that to the Commission.

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RAD_BUS_0010	Notify the Central ELO or liaison department of the reason code for the refusal	The Commission must notify the central ELO or liaison department of the reason code for the refusal.
RAD_BUS_0011	Notify the Central ELO or liaison department of the registered modifications	The Commission must notify the central ELO or liaison department of the registered modifications.
RAD_BUS_0012	Prepare a monthly report for the Member States	The Commission must prepare a monthly report for the Member States.
RAD_BUS_0013	Prepare confirmation of the validity of Excise Numbers held in Central Register	The Commission must prepare confirmation of the validity of Excise Numbers held in Central Register.
RAD_BUS_0014	Provide the Central ELO or liaison with the extract of the modifications applied to the Central Register	The Commission must provide the central ELO or liaison department with an extract of the modifications applied to the Central Register.
RAD_BUS_0015	Publish to Member States	The Commission must publish the monthly report to the Member States.
RAD_BUS_0016	Register the modification in the Central Register	The Commission must register the modification in the Central Register.
RAD_BUS_0017	Remove all details that do not correspond to the legally defined information	The Commission must remove from any remaining record all details that do not correspond to the legally defined information.
RAD_BUS_0018	Remove any record that is not available for public consultation	The Commission must remove any record retrieved from the Central Register that is not available for public consultation.
RAD_BUS_0019	Reply by using the SEED Statistics	The Commission must reply to the Member State that made the request by using the SEED Statistics.
RAD_BUS_0020	Request an extract of the modifications applied to the Central Register	The central ELO or liaison department must request an extract of the modifications applied to the Central Register at least twice.
RAD_BUS_0021	Request the Commission for extracted details of a record	The Economic operators must request the Commission for extracted details of a record.
RAD_BUS_0022	Request the Commission to prepare a Specific Statistical Report	The central ELO or liaison department must request the Commission to prepare a specific statistical report on the Central Register.
RAD_BUS_0023	Return the extracted details	The Commission must return the extracted details of the register, containing information, considering the Economic Operator type, to the

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		economic operator who has made the request.
RAD_BUS_0024	Specify the reason code for the refusal	The Commission must specify the reason code for the refusal.
RAD_BUS_0025	Take Follow-up actions	The Central ELO or liaison department must take follow-up actions.
RAD_BUS_0026	Validate the correspondence of the unique Excise Number submitted and the Extract of the Central Register	The Commission must validate that the unique Excise Number submitted, corresponds to an Excise Number present in the Extract of the Central Register.
RAD_BUS_0027	Verify the structure and the content of the Operations	The Commission must verify the structure and content of the Operations on the register of economic operators .

Table 1: Business Requirements