

EU Customs High Level and Business Requirement BPM Report	REF: EU Customs High Level and Business Requirements BPM Report for Reference Data Management
Excise High Level and Business Requirements BPM Report for - Reference Data Management	

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<p><b>European Commission</b> <b>Taxation and Customs Union DG</b></p> <p><b>SUBJECT:</b> <b>Excise High Level and Business Requirements BPM Report for -</b> <b>Reference Data Management</b> SC20-RfA#842</p>		
<p><b>FRAMEWORK CONTRACT:</b> TAXUD/2021/CC/162</p>		
<b>STATUS: MSI</b>		

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INTRODUCTION	

# 1. INTRODUCTION

## 1.1. Document Purpose

This document presents the high level and business requirement BPMs for Reference Data Management. Annexes to this report contain the model graphics and business requirements that support the readability of this report.

## 1.2. Deviation From TEMPO

The following TEMPO sections are not part of this document:

- Sign Off list;
- Distribution List;
- Scope;
- Applicable Documents;
- List of Tables;
- List of Figures.

The following TEMPO sections are added to this document:

- Project Ownership;
- Intended Audience.

## 1.3. Assumption and Constraints

The reader should have a basic knowledge of the levelling guidelines [R01].

## 1.4. Project Ownership

The unit DG TAXUD/C3 is the project owner of this Excise High Level and Business Requirements BPM Report.

## 1.5. Intended Audience

1. The purpose of this document is to establish a common understanding between readers that are familiar with the applicable documents and may belong to the following categories:

- Any person responsible for the Excise - EMCS business / system processes, requirements, functional specifications or conformance testing;
- Any person responsible for the Export - AES business / system processes, requirements, functional specifications or conformance testing;
- Any person of the development team of DG TAXUD/C5 who will use this document as a reference during the development cycle;
- Any person from the DG TAXUD units who has to verify whether the current document is consistent with the applicable documents and depicts the solution to be followed;
- Any Member State (MS) or Trade representatives who have to identify the actions, implications and consequences on their national domain, including both business people and people having an IT background.

## 1.6. Structure of Document

This document is organised as follows:

- Introduction;
- References, containing a list of acronyms and abbreviations and the documents referenced in this report;

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- Document History, listing the different versions and submission dates of this report;
- High Level Business Overview, providing an overview of the business domain and the actors, and mentioning the legal units responsible for the business domain covered in this report
- Process Models, visualising in separate sections information from the high level and business requirement BPMs relating to the business domain covered in this report.

In a separate report, the following related annex may be found:

- Annex 1: Model Graphics
- Annex 2: Business Requirements, providing a list of all business requirements for the processes covered in this report
- Annex 3: List of Amendments.

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## 2. REFERENCES

### 2.1. Acronyms and abbreviations

ACRONYM	DESCRIPTION
BPM	Business Process Model
CCN	Common Communication Network
COL	Customs Office List
CS/RD	Central System – Reference Data
DG TAXUD	Directorate General Taxation and Customs Union
e-AD	Electronic Administrative Document
e-SAD	Electronic Simplified Administrative Document
ELO	Excise Liaison Office
EMCS	Excise Movement and Control System
EOL	Excise Office List
EU	European Union
HL	High Level
ID	Identifier
IT	Information Technology
MS	Member State(s)
MSA	Member State Administration
N/A	Not Applicable
NCTS	New Computerised Transit System
RADM	Registration and Authorisation Data Management
RDM	Reference Data Management
Reg	Regulation
TEMPO	TAXUD Electronic Management of Projects On-Line
UR	User Requirement
VACD	Value-Added Chain Diagram

Table 2.1: Acronyms and abbreviations

### 2.2. Reference Documents

The following documents are of interest to this document and its annexes:

REF.	TITLE	ORIGINATOR	VERSION	DATE
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EU Customs High Level and Business Requirement BPM Report		REF: EU Customs High Level and Business Requirements BPM Report for Reference Data Management		
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REFERENCES				
R01	EU CUSTOMS BPM METHODOLOGY DOCUMENT-v4.00	DG TAXUD	4.00	10/11/2015
R02	Workshop MoM on ARIS Planning, L1 and L2 scope and expectations	DG TAXUD	1.00	15/04/2014
R03	Baseline Legislation: (1) the Directive 2020/262, (2) the Commission Regulation 684/2009 and its updates, and (3) the Council Regulation 389/2012 and its Implementing Regulations.	DG TAXUD	N/A	N/A
R04	CED N° 824 rev1 - Strategic and Tactical Plan	DG TAXUD	rev1	01/04/2014
R05	FITSDEV3-Workshop BPMs L1-L2-MOM	FITSDEV3	0.01	28/07/2014
R06	FITSDEV3-Workshop BPMs L2-L3-MOM	N/A	0.01	N/A

Table

2.2:

Reference

Documents

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### 3. DOCUMENT HISTORY

ED.	REV.	DATE	DESCRIPTION	ACTION *	PAGES
0	01	03/03/2017	Produced/Updated L2-L3 Models and Artefacts (EMCS P3.3 Evolution & EMCS Baseline Completion) under SC04-RFA#393.  Submitted for review to DG Taxation and Customs Union.	I,U	All
1	00	15/06/2017	Produced/Updated L2-L3 Models and Artefacts (EMCS P3.3 Evolution & EMCS Baseline Completion) under SC04-RFA#393.  Submitted for Acceptance to DG Taxation and Customs Union.	I,U	All
1	01	15/06/2017	Produced/Updated L2-L3 Models and Artefacts (Completion of EMCS 3.3 BPMs) under SC03-RFA#077.  Submitted for Acceptance to DG Taxation and Customs Union.	I,U	All
1	02	04/08/2017	Published for Member States (MSP).	I,U	All
1	03	03/04/2018	Submitted for Review to DG Taxation and Customs Union.	I,U	All
1	04	02/05/2018	Submitted for Acceptance to DG Taxation and Customs Union.	I,U	All
1	05	02/05/2018	Published for Member States (MSI).	I,U	All
1	06	08/10/2018	Implementation of EMCS 3.4 BPMs under SC05-RfA #525.  Submitted for Review to DG Taxation and Customs Union.	I,U	All
1	07	29/10/2018	Implementation of EMCS 3.4 BPMs under SC05-RfA #525.  Submitted for Acceptance to DG Taxation and Customs Union.	I,U	All

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1	08	23/11/2018	Published for Member States (MSI).	I,U	All
3	92	11/11/2020	Implementation of EMCS Phase 4 BPMs under SC09-RfA#632.  Submitted for Review to DG Taxation and Customs Union.	I, U	All
3	93	01/12/2020	Implementation of review comments for EMCS Phase 4 BPMs under SC09-RfA#632.  Submitted for Acceptance to DG Taxation and Customs Union.	I, U	All
3	94	16/12/2020	Implementation of Phase 4 BPMs under SC09-RfA#632. Submitted for Member States' review.	I, U	All
4	00	19/04/2021	Implementation of Phase 4 Member States review comments under SC09-RfA#632. Published for Member States Information (MSI).	I, U	All
4	01	18/11/2021	Implementation of the following RFCs: FESS-274, FESS-276, FESS-277, FESS-278, FESS-279, FESS-280, FESS-281, FESS-282, FESS-283, FESS-284, FESS-285.  Published for Member States Information (MSI).	I, U	All
4	02	25/10/2022	Implementation of the following RFCs: FESS-286, FESS-287, FESS-288, FESS-289, FESS-290, FESS-291, FESS-292, FESS-293, FESS-294, FESS-295, FESS-296, FESS-297, FESS-298, FESS-299, FESS-300, FESS-302.  Submitted for Review to DG TAXUD.	I, U	All
4	03	30/11/2022	Implementation of review comments received under SC08-RfA#192 from DG TAXUD.	I, U	All



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			Submitted for Acceptance to DG TAXUD.		
4	10	07/12/2022	Implemented BPMs under SC08-RfA#192.  Submitted for Member States Review.	I, U	All
4	11	17/02/2023	Implemented BPMs under SC08-RfA#275.  Implementation of the following RFCs: FESS-305, FESS-306  Submitted for Review to DG TAXUD.	I, U	All
4	12	01/03/2023	Implemented BPMs under SC08-RfA#275.  Submitted for Acceptance to DG TAXUD.	I, U	All
4	12	01/03/2023	Implemented BPMs under SC08-RfA#275.  Published for Member States Information (MSI).	I, U	All
4	13	21/01/2025	Implementation of the following RFCs: FESS-307/Rev1, FESS-309/Rev1, FESS-310/Rev1, FESS-311/Rev1, FESS-312/Rev1, FESS-314/Rev1, FESS-315/Rev1, FESS-316/Rev1, FESS-317/Rev1, FESS-318/Rev1, FESS-319/Rev1, FESS-323/Rev1, FESS-330/Rev1, FESS-333, FESS-322, FESS-324, FESS-325, FESS-326, FESS-327, FESS-328, FESS-329, FESS-331, FESS-332, FESS-334, FESS-335, FESS-337, FESS-338, FESS-339, FESS-341, FESS-342, FESS-343, FESS-345, FESS-346, FESS-347, FESS-348  Submitted for Review to DG TAXUD.	I, U	All
4	20	25/02/2025	Implementation of the following RFCs: FESS-307/Rev1, FESS-309/Rev1, FESS-310/Rev1, FESS-311/Rev1,	I, U	All

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			FESS-312/Rev1, FESS-314/Rev1, FESS-315/Rev1, FESS-316/Rev1, FESS-317/Rev1, FESS-318/Rev1, FESS-319/Rev1, FESS-323/Rev1, FESS-330/Rev1, FESS-333, FESS-322, FESS-324, FESS-325, FESS-326, FESS-327, FESS-328, FESS-329, FESS-331, FESS-332, FESS-334, FESS-335, FESS-337, FESS-338, FESS-339, FESS-341, FESS-342, FESS-343, FESS-345, FESS-346, FESS-347, FESS-348  Submitted for Acceptance to DG TAXUD.		
4	20	25/02/2025	Implementation of the following RFCs:  FESS-307/Rev1, FESS-309/Rev1, FESS-310/Rev1, FESS-311/Rev1, FESS-312/Rev1, FESS-314/Rev1, FESS-315/Rev1, FESS-316/Rev1, FESS-317/Rev1, FESS-318/Rev1, FESS-319/Rev1, FESS-323/Rev1, FESS-330/Rev1, FESS-333, FESS-322, FESS-324, FESS-325, FESS-326, FESS-327, FESS-328, FESS-329, FESS-331, FESS-332, FESS-334, FESS-335, FESS-337, FESS-338, FESS-339, FESS-341, FESS-342, FESS-343, FESS-345, FESS-346, FESS-347, FESS-348  Submitted for Member States Review (MSP)	N/A	N/A
4	22	17/04/2025	Submitted for Member States Information (MSI)	N/A	N/A

Table 3.1: Document History

\*I = Insert, R = Replace, U = Update

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## 4. HIGH LEVEL BUSINESS OVERVIEW

### 4.1. Business Domain Overview

Registration and Authorisation Data Management TO-BE domain encapsulates all processes that make up the the management of registration and authorisation of the data regarding excise movements under duty suspension and under duty paid B2B arrangements.

### 4.2. Actors

ACTOR	ROLE
Economic Operator	In accordance with the introduction of the Council Regulation (EU) No 389/2012 (paragraph 10), Economic operator means a person who, in the course of his business, is involved in activities covered by legislation on excise duties, whether authorised to do so or not.
Commission	In accordance with Regulation No 612/2013, Paragraph (3), Paragraph (10), Regulation No 389/2012, Art. 19(4), the Commission is the executive body responsible to operate the central register of economic operators (Central Register) as a part of a computerized system in a manner that ensures at all times a correct up-to-date view of the national registered data provided by all Member States. Additionally, is responsible to extract statistical information from the register and deliver it to the Member States on a monthly basis. Finally, the Commission shall establish and maintain a list of the responsible central excise liaison offices or liaison departments on the basis of information provided by the Member States and shall make that list available to Member States.  The Commission is also the executive body responsible to operate the Central Reference Database.
MSA	Each Member State Administration ensures that the information contained in the national reference database is complete, accurate, up to date and ready to be used.
Excise Authority	N/A

### 4.3. Legal Units

The following legal units are responsible for the business domain: DG TAXUD.

- C3

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## 5. Process Models

This section provides the full business process documentation of the processes within the scope of this business domain.

For each business process the process details, such as assumptions and reference documents, are documented. In addition a set of tables describe each process flow component (events and tasks) with further details regarding their legal references and additional descriptive information where necessary.

In Annex 1 and Annex 2 the related model graphic and business requirements can be found respectively.

### 5.1. L2 High Level BPM

#### 5.1.1. Process L2-RDM-01-00-Reference Data Management

##### 5.1.1.1. Process Details

PROCESS ATTRIBUTE NAME	PROCESS ATTRIBUTE VALUE
Process ID	L2-RDM-01-00
Full Name	Reference Data Management
Assumptions	N/A
Reference Documents	N/A

Table 5.1: Process Details

### 5.2. L3 Business Requirements BPM

#### 5.2.1. Process L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL

##### 5.2.1.1. Objective of Process

Reference data is of a great importance to the correct functioning of the Excise Movement and Control System (EMCS). Therefore, the reference data should be accurate and up-to-date at all times. Both the Commission and the Member States share a responsibility to update the reference data in their respective databases. The Commission is responsible for updating all the reference data stored in the Central Reference Database and for its dissemination to the MSAs at a given number of days before the reference data becomes applicable according to the validity dates indicated in the records. The MSAs have to be able to receive the reference data changes and to incorporate them into their national databases as soon as possible and at the latest by the date and time when the reference data becomes applicable.

The process starts when the changes to the existing reference data become necessary. Following the instructions of the Commission, the reference data has to be updated. A responsible official incorporates and afterwards registers the modifications of the reference data in the Central Reference Database. Those modifications can be the creation, update or invalidation of a specific record in the reference data.

Once the Central Reference Database contains consistent and up-to-date reference data, the updates are ready to be communicated to the Member States (upon a predefined scheduling or upon an explicit request).

The Commission will disseminate the reference data modifications to those MSAs which are registered to receive notifications of modifications using 'Operations to the reference database' message. For this reason, before dissemination, the Commission will check the Member State profiles to find out whether there are any

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Member State Administrations that are registered to receive such notifications. The Commission then forwards the notification of modifications to the registered MSAs.

Upon receipt of the 'Operations to the reference database' message, the MSA incorporates the received changes to its national reference database. In this way, the national reference database contains up-to-date reference data and the process ends at the side of the MSA.

#### 5.2.1.2. Process Details

PROCESS ATTRIBUTE NAME	PROCESS ATTRIBUTE VALUE
Process ID	L3-RDM-01-01
Full Name	Maintenance and dissemination of reference data other than the EOL
Assumptions	This process depicts only the maintenance and dissemination of reference data other than the EOL. The Excise Office List (EOL) is maintained conjointly with the Custom Office List (COL) by NCTS CS/RD.
Reference Documents	N/A

Table 5.2: Process Details

#### 5.2.1.3. Tasks and Events

##### Event Changes of reference data became necessary

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Changes of reference data became necessary
Event Type	Conditional start event
Description	N/A
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL
Comment	N/A
Legal Reference	N/A

Table 5.3: Event Changes of reference data became necessary

##### Task Modify reference data information

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Modify reference data information
Task Type	Task
Description	N/A

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Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL	
Comment	N/A	
Legal Reference	No legal reference	
Requirements	RDM_BUS_0001	

Table 5.4: Task Modify reference data information

### Task Incorporate the reference data modifications into the Central Reference Database

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Incorporate the reference data modifications into the Central Reference Database
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL
Comment	N/A
Legal Reference	No legal reference
Requirements	RDM_BUS_0002

Table 5.5: Task Incorporate the reference data modifications into the Central Reference Database

### Task Register the reference data modifications in the Central Reference Database

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Register the reference data modifications in the Central Reference Database
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL
Comment	N/A
Legal Reference	No legal reference
Requirements	RDM_BUS_0003

Table 5.6: Task Register the reference data modifications in the Central Reference Database

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#### Event Central Reference Database modified and the notification of modifications not forwarded

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Central Reference Database modified and the notification of modifications not forwarded
Event Type	End event
Description	N/A
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL
Comment	N/A
Legal Reference	N/A

Table 5.7: Event Central Reference Database modified and the notification of modifications not forwarded

#### Event Operations on the reference database received

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Operations on the reference database received
Event Type	Message start event
Description	N/A
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL
Comment	N/A
Legal Reference	N/A

Table 5.8: Event Operations on the reference database received

#### Task Notify the MSAs of the registered reference data modifications

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Notify the MSAs of the registered reference data modifications
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL
Comment	N/A
Legal Reference	No legal reference

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Requirements	RDM_BUS_0004

Table 5.9: Task Notify the MSAs of the registered reference data modifications

### Task Incorporate modifications received into the national operational reference database

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Incorporate modifications received into the national operational reference database
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL
Comment	N/A
Legal Reference	No legal reference
Requirements	RDM_BUS_0005

Table 5.10: Task Incorporate modifications received into the national operational reference database

### Event Notification of modifications sent to the MSAs

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Notification of modifications sent to the MSAs
Event Type	End event
Description	N/A
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL
Comment	N/A
Legal Reference	N/A

Table 5.11: Event Notification of modifications sent to the MSAs

### Event Modifications incorporated into the national operational reference database

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Modifications incorporated into the national operational reference database
Event Type	End event



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Description	N/A		
Appears in the following processes	L3-RDM-01-01-Maintenance and dissemination of reference data other than the EOL		
Comment	N/A		
Legal Reference	N/A		

Table 5.12: Event Modifications incorporated into the national operational reference database

## 5.2.2. Process L3-RDM-01-02-Consultation of reference data by MSA central services

### 5.2.2.1. Objective of Process

The purpose of this model is to depict the reference data consultation process initiated by a MSA. Consultation of the reference data other than the EOL allows the MSA officials to perform a search on the Central Reference Database kept by the Commission.

This consultation is for any purpose, however, it is in particular recommended as the first step of recovery:

- if an incoming message found correct in another Member State is found incorrect in the considered Member State for reasons linked with the reference data; or
- if an outgoing message found correct in the considered Member State is found incorrect in another Member State for reasons linked with the reference data.

An official in the MSA concerned about the inconsistencies of the reference data will prepare a common request, indicating specific search criteria, which is to be sent to the Commission. Upon receipt of the common request, the Commission will prepare a response message to the requesting MSA. The response message will contain the compiled information, based on the requested search criteria. The Commission will provide the requesting MSA with this information. With the response message from the Commission, the concerned MSA receives the requested modifications that have been applied to the Central Reference Database. The process ends.

### 5.2.2.2. Process Details

PROCESS ATTRIBUTE NAME	PROCESS ATTRIBUTE VALUE
Process ID	L3-RDM-01-02
Full Name	Consultation of reference data by MSA central services
Assumptions	N/A
Reference Documents	N/A

Table 5.13: Process Details

### 5.2.2.3. Tasks and Events

**Event MSA decides to request reference data modifications applied to the Central Reference Database**

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
----------------------	-----------------------

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Event Name	MSA decides to request reference data modifications applied to the Central Reference Database	
Event Type	Conditional start event	
Description	N/A	
Appears in the following processes	L3-RDM-01-02-Consultation of reference data by MSA central services	
Comment	N/A	
Legal Reference	N/A	

Table 5.14: Event MSA decides to request reference data modifications applied to the Central Reference Database

### Task Request reference data modifications applied to the Central Reference Database via a common request

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Request reference data modifications applied to the Central Reference Database via a common request
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-02-Consultation of reference data by MSA central services
Comment	N/A
Legal Reference	No legal reference
Requirements	RDM_BUS_0006

Table 5.15: Task Request reference data modifications applied to the Central Reference Database via a common request

### Event Common request received

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Common request received
Event Type	Message start event
Description	N/A
Appears in the following processes	L3-RDM-01-02-Consultation of reference data by MSA central services
Comment	N/A
Legal Reference	N/A

Table 5.16: Event Common request received

### Task Compile modifications applied to the Central Reference Database

EU Customs High Level and Business Requirement BPM Report		REF: EU Customs High Level and Business Requirements BPM Report for Reference Data Management	
Excise High Level and Business Requirements BPM Report for - Reference Data Management			
PROCESS MODELS			
TASK ATTRIBUTE NAME		TASK ATTRIBUTE VALUE	
Task Name		Compile modifications applied to the Central Reference Database	
Task Type		Task	
Description		N/A	
Appears in the following processes		L3-RDM-01-02-Consultation of reference data by MSA central services	
Comment		N/A	
Legal Reference		No legal reference	
Requirements		RDM_BUS_0007	

Table 5.17: Task Compile modifications applied to the Central Reference Database

#### Task Provide the MSA with the requested modifications applied to the Central Reference Database

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Provide the MSA with the requested modifications applied to the Central Reference Database
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-02-Consultation of reference data by MSA central services
Comment	N/A
Legal Reference	No legal reference
Requirements	RDM_BUS_0008

Table 5.18: Task Provide the MSA with the requested modifications applied to the Central Reference Database

#### Event Requested modifications applied to the Central Reference Database received

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Requested modifications applied to the Central Reference Database received
Event Type	Message intermediate event (catch)
Description	N/A
Appears in the following processes	L3-RDM-01-02-Consultation of reference data by MSA central services
Comment	N/A
Legal Reference	N/A

EU Customs High Level and Business Requirement BPM Report	REF: EU Customs High Level and Business Requirements BPM Report for Reference Data Management
Excise High Level and Business Requirements BPM Report for - Reference Data Management	
PROCESS MODELS	

Table 5.19: Event Requested modifications applied to the Central Reference Database received

### Event Requested reference data modifications provided

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Requested reference data modifications provided
Event Type	End event
Description	N/A
Appears in the following processes	L3-RDM-01-02-Consultation of reference data by MSA central services
Comment	N/A
Legal Reference	N/A

Table 5.20: Event Requested reference data modifications provided

### Event Requested reference data modifications received

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Requested reference data modifications received
Event Type	End event
Description	N/A
Appears in the following processes	L3-RDM-01-02-Consultation of reference data by MSA central services
Comment	N/A
Legal Reference	N/A

Table 5.21: Event Requested reference data modifications received

## 5.2.3. Process L3-RDM-01-03-Consultation of public reference data by economic operators

### 5.2.3.1. Objective of Process

The economic operators get the necessary reference data from their respective MSAs. That data contains a part of codes (including the categories of excise products and excise product codes, etc.) as defined in Excise BPMs and artefacts. Each MSA is responsible for making the applicable reference data available to its economic operators. The details of distribution of the publicly available files are defined by each MSA.

This process depicts the option when an economic operator requests the Commission to provide reference data using an external request for reference data.

Upon receipt of the external request for reference data, the Commission prepares the requested list of codes. The Commission sends the requested list of codes to the economic operator.

The economic operator receives the external list of codes, which also means that he gets an up-to-date copy of the requested reference data. The process ends.

EU Customs High Level and Business Requirement BPM Report	REF: EU Customs High Level and Business Requirements BPM Report for Reference Data Management
Excise High Level and Business Requirements BPM Report for - Reference Data Management	
PROCESS MODELS	

### 5.2.3.2. Process Details

PROCESS ATTRIBUTE NAME	PROCESS ATTRIBUTE VALUE
Process ID	L3-RDM-01-03
Full Name	Consultation of public reference data by economic operators
Assumptions	N/A
Reference Documents	N/A

Table 5.22: Process Details

### 5.2.3.3. Tasks and Events

#### Event Economic Operator decides to request MSA the up-to-date reference data

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Economic Operator decides to request MSA the up-to-date reference data
Event Type	Conditional start event
Description	N/A
Appears in the following processes	L3-RDM-01-03-Consultation of public reference data by economic operators
Comment	N/A
Legal Reference	N/A

Table 5.23: Event Economic Operator decides to request MSA the up-to-date reference data

#### Task Request publicly available reference data

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Request publicly available reference data
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-03-Consultation of public reference data by economic operators
Comment	N/A
Legal Reference	No legal reference
Requirements	RDM_BUS_0009

EU Customs High Level and Business Requirement BPM Report	REF: EU Customs High Level and Business Requirements BPM Report for Reference Data Management
Excise High Level and Business Requirements BPM Report for - Reference Data Management	
PROCESS MODELS	

Table 5.24: Task Request publicly available reference data

### Event External request for reference data received

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	External request for reference data received
Event Type	Message start event
Description	N/A
Appears in the following processes	L3-RDM-01-03-Consultation of public reference data by economic operators
Comment	N/A
Legal Reference	N/A

Table 5.25: Event External request for reference data received

### Task Prepare the requested external list of codes

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Prepare the requested external list of codes
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-03-Consultation of public reference data by economic operators
Comment	N/A
Legal Reference	No legal reference
Requirements	RDM_BUS_0010

Table 5.26: Task Prepare the requested external list of codes

### Task Return the requested external list of codes

TASK ATTRIBUTE NAME	TASK ATTRIBUTE VALUE
Task Name	Return the requested external list of codes
Task Type	Task
Description	N/A
Appears in the following processes	L3-RDM-01-03-Consultation of public reference data by economic operators
Comment	N/A

EU Customs High Level and Business Requirement BPM Report		REF: EU Customs High Level and Business Requirements BPM Report for Reference Data Management	
Excise High Level and Business Requirements BPM Report for - Reference Data Management			
PROCESS MODELS			
Legal Reference		No legal reference	
Requirements		RDM_BUS_0011	

Table 5.27: Task Return the requested external list of codes

#### Event External list of codes received

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	External list of codes received
Event Type	Message intermediate event (catch)
Description	N/A
Appears in the following processes	L3-RDM-01-03-Consultation of public reference data by economic operators
Comment	N/A
Legal Reference	N/A

Table 5.28: Event External list of codes received

#### Event Economic Operator received up-to-date copy of the requested reference data

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	Economic Operator received up-to-date copy of the requested reference data
Event Type	End event
Description	N/A
Appears in the following processes	L3-RDM-01-03-Consultation of public reference data by economic operators
Comment	N/A
Legal Reference	N/A

Table 5.29: Event Economic Operator received up-to-date copy of the requested reference data

#### Event The requested external list of codes was provided to the economic operator

EVENT ATTRIBUTE NAME	EVENT ATTRIBUTE VALUE
Event Name	The requested external list of codes was provided to the economic operator
Event Type	End event

EU Customs High Level and Business Requirement BPM Report		REF: EU Customs High Level and Business Requirements BPM Report for Reference Data Management	
Excise High Level and Business Requirements BPM Report for - Reference Data Management			
PROCESS MODELS			
Description	N/A		
Appears in the following processes	L3-RDM-01-03-Consultation of public reference data by economic operators		
Comment	N/A		
Legal Reference	N/A		

Table 5.30: Event The requested external list of codes was provided to the economic operator